

## COMMONWEALTH OF MASSACHUSETTS

*Deval L. Patrick, Governor  
Timothy P. Murray, Lt. Governor  
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Phil Giudice, Commissioner*



*Helping Massachusetts Municipalities Create a Greener Energy Future*

*Department of Energy Resources  
Webinar*

*November 5, 2009*

## **Energy Efficiency and Conservation Block Grant (EECBG) program – Application Process**

*Meg Lusardi, Deputy Director  
Diane Gray, Clean Energy Fellow  
Green Communities Division*

## Goals of Webinar

1. Tutorial on using [www.Comm-PASS.com](http://www.Comm-PASS.com) and how to access applications and post questions
2. Walk through EECBG applications that are due December 7, 2009 that municipalities must fill out to apply for funding under the EECBG program

# American Recovery and Reinvestment Act (ARRA) Funding for MUNICIPALITIES

- **Energy Efficiency and Conservation Block Grants (EECBG) – Formula**
  - Municipalities > 35,000 (direct grants from US DOE)
  - Municipalities < 35,000 (competitive grants through DOER)

## **EECBG Funding Opportunities < 35,000 DOER – at least 60% sub-granted to municipalities**

- \$14,752,000 awarded to MA
- 80% to be sub-granted through a competitive grant process to cities and towns with a population < 35,000
- Applications due 12/7/09
- Remaining 20% to fund other municipal grants / initiatives
  - Owners Agent competitive grants
  - Bldg Inspector Training
  - Implementation of Energy Information Reporting System
- Applications are available at [www.Comm-PASS.com](http://www.Comm-PASS.com)
- Questions should be posted on [www.Comm-PASS.com](http://www.Comm-PASS.com) or emailed to the grant program coordinator, Diane Gray at [diane.gray@state.ma.us](mailto:diane.gray@state.ma.us) or 617-626-7383.

# DOER EECBG Grant Programs

Grant Program	Amount Available	Eligible Municipalities	
		All 351	< 35,000
1.Competitive funding will be available for the following projects: • Solar PV • Other Clean Energy Technologies • Performance Contract buy-down • Thermal efficiency measures in oil/propane heated buildings only	<b>\$12,252,100</b> <b>APPLICATION</b> <b>DUE 12/07/09</b>		<b>X</b>
2.Provide DOER's Energy Information Reporting System	<b>\$700,000</b> <b>Rollout Winter</b> <b>2010</b>	<b>X</b>	
3.Energy code training for all local building inspectors	<b>\$175,000</b> <b>Begin Nov 2009</b>	<b>X</b>	
4.Technical Assistance for owners agents (renewable energy projects, performance contracts)	<b>\$825,000</b> <b>APPLICATION</b> <b>DUE 12/07/09</b>	<b>X</b>	

## **EECBG Funding Opportunities < 35,000 Application for Competitive Municipal Sub-Grants**

- Municipalities may apply to fund more than one project but must submit only one (1) application.
- Maximum funds per municipality = \$150,000
- For municipal buildings only, including schools
- Awards made based on project readiness, projected greenhouse gas reductions, and projected job creation.
- Awards will be made based in part on geographic diversity.
- Questions should be posted on [www.Comm-PASS.com](http://www.Comm-PASS.com) or emailed to the grant program coordinator, Diane Gray at [diane.gray@state.ma.us](mailto:diane.gray@state.ma.us) or 617-626-7383

# EECBG Funding Opportunities

## Application for Owner's Agents Technical Assistance

- Owner's Agents - Independent third parties to assist cities and towns in the negotiations and management of clean renewable technology or performance contract projects
- Approved projects must benefit municipal buildings (including schools) and be shovel-ready.
- Municipalities can receive up to a maximum of \$50,000 worth of Technical Assistance services.
- Questions should be posted on [www.Comm-PASS.com](http://www.Comm-PASS.com) or emailed to the grant program coordinator, Diane Gray at [diane.gray@state.ma.us](mailto:diane.gray@state.ma.us) or 617-626-7383

# EECBG Grant Reporting

- All EECBG funds subject to unprecedented levels of transparency and reporting:
  - Reporting
  - Tracking and segregation of incurred costs
  - Job creating and preservation
  - Access to records and ensuring wage rates
- EECBG > 35,000
  - Direct reporting to US DOE with copies to DOER
- EECBG < 35,000
  - Competitive grants
    - Direct reporting to DOER – See **Appendix E** of Application
  - Owners Agent grants
    - Owners Agent required to report directly to DOER



## **www.Comm-PASS.com**

- Comm-PASS is the Commonwealth's procurement tool; all ARRA funded projects, including municipal projects that receive funding from the Commonwealth, are required to post procurement on Comm-PASS.
- Getting onto [www.Comm-PASS.com](http://www.Comm-PASS.com) and accessing materials
  - PON-ENE-2010-009 – Competitive Sub-grants
  - PON-ENE-2010-008 – Owner's Agents
  - Bidder's Forums – how to ask questions and view responses to questions

# Application for Competitive Municipal Sub-Grants

- Review of application on [www.Comm-PASS.com](http://www.Comm-PASS.com)
- Review of Forms & Terms
- Review of Bidder's Forum

# Application for Competitive Municipal Sub-Grants

## Massachusetts Historical Commission (MHC) Project Notification Form (PNF)

- The Project Notification Form can be found at <http://www.sec.state.ma.us/mhc/mhcpdf/pnf.pdf> and the guidance for completing the PNF can be found at <http://www.sec.state.ma.us/mhc/mhcpdf/pnfguide.pdf>
- USGS maps can be found as [www.mass.gov/mgis](http://www.mass.gov/mgis), at [www.topozone.com](http://www.topozone.com); and at stores or libraries
- See *Guidance for Completing MHC's Project Notification Form*

# Application for Owner's Agents Technical Assistance

- Review of application on [www.Comm-Pass.com](http://www.Comm-Pass.com)
- Review of Forms & Terms
- Review of Bidder's Forum

# FAQs

## For Application for Competitive Municipal Sub-Grants

Q: Who can apply? A region? A quasi-governmental body? A university? A regional school district?

A: A municipality can apply for projects on, in or servicing municipally owned buildings. A municipality may choose to apply for funds to support a regional school district project.

Q: Definition of “shovel-ready”

A: At a minimum, an assessment must be done to demonstrate that the proposed project is a viable project and can proceed. The application provides different boxes to check for a municipality to demonstrate the degree to which it is shovel ready.

Q: Can you use the grant for projects underway or undertaken this year? Begun construction? Can construction work start before award?

A: No, funds cannot be used to reimburse expenses.

## FAQs Continued

Q: Funding – are matching funds required?

A: No

Q: Timetable– when will awards be made?

A: Estimated 5 weeks from due date.

### For Owners Agents

Q: Who can apply? Can communities >35,000 apply?

A: Available to all municipalities, regardless of population size

Q: Will community be able to choose owner's agent?

A: DOER will provide the services of an Owner's Agent to the awarded municipality.

# Questions ?

## Contact Information:

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[www.mass.gov/energy/greencommunities](http://www.mass.gov/energy/greencommunities)